

MASCONOMET REGIONAL SCHOOL COMMITTEE
Regular School Committee Meeting
April 6, 2016

MEMBERS PRESENT: J. Spencer, Chair, Topsfield D. Volchok, Vice-Chair, Boxford
C. Miller, Boxford M. Cocciardi, Middleton
L. Richards, Middleton K. Sherwood, Topsfield
K. Prentakis, Middleton W. Hodges, Topsfield
T. Buono, Middleton P. Fitzsimmons, Boxford

MEMBERS ABSENT: B. Messenger, Boxford

OTHERS PRESENT: K. Lyons, Superintendent S. Givens, CFO
D. Flaherty, MS Principal SAB, S. Callahan
S. Hamburger, Midd. American Legion

- A. Regular Meeting - Call To Order** – Chair J. Spencer called the Regular School Committee meeting to order at 7:05 p.m. on Wednesday, April 6, 2016 in the Ralph Osgood Presentation Room. The meeting is video and audio taped.
- B. Remarks by the Chair** – Chair J. Spencer stated that the meeting scheduled for March 14th was not needed but that a meeting on March 23rd was needed. The meeting will be from 6:00 to 7:00 with the Digital Learning Forum following immediately after the meeting.
- C. Costa Rica Trip Presentation** – Students – Postponed to future meeting.
- D. Middleton American Legion Baseball Field Request and Fee Waiver Request** – S. Hamburger, representative for the Middleton American Legion. K. Lyons reported that this field use and waiver request was approved in the past. The Task Force has made changes to the fee schedule since the last approval. Discussion was held regarding why the fee was waived in the past. K. Lyons gave an overview of the existing fee use schedule. S. Hamburger indicated that the American Legion is non-profit, was looking into cutting costs, that they could use Peabody High School and Middleton fields for free, but the Middleton fields are in very bad shape and they would like to play in the Tri-Town rather than Peabody. S. Hamburger indicated that the players were from the Tri-Towns, that they would maintain the field and that the Baseball Boosters support the Legion and would pay for porta potties. The player fees go toward paying for the game umpires. The 18 players pay approximately \$150 each. After discussion was held, a motion was made by K. Prentakis.

MOTION: Propose to waive half the fee rate reduction for this season (2016) and no waiver for next year (2017).

DISCUSSION: K. Sherwood asked if any notice was sent to renters when the facility use fees were changed and K. Lyons indicated that it has been posted in the website. W. Hodges shared that he didn't want to exclude groups and a discussion was held regarding easing into the fee schedule for previously non-paying groups.

RECUSED: D. Volchok recused himself as his an son plays baseball and may play for American Legion.

VOTE: Motion passed unanimously.

E. Consent Agenda

1. Approval of March 2, 2016 School Committee FY17 Budget Deliberation Meeting Minutes
2. Approval of March 7, 2016 School Committee FY17 Budget Deliberation Meeting Minutes
3. Approval of March 9, 2016 Regular School Committee Meeting Minutes - removed
4. Approval of March 23, 2016 Regular School Committee Meeting Minutes
5. Approval of Annual Freshman Overnight Trip Request to Quebec, May 10, 2017 – removed - recuse from this item by Teresa.
6. Accept \$10,000 Donation from the Class of 2015 (Check # 8359) for the TV Studio Upgrade
7. Warrants \$1,122,979.15 – Eight (8) Warrants Signed

A motion was made by T. Buono.

MOTION: To approve the Consent Agenda with Items #3 and 5 removed

VOTE: Motion passed.

ABSTAIN: W. Hodges, March 7 Minutes & March 9 Minutes; K. Sherwood, March 23 Minutes

After discussion was held, it was determined to table action on Item #3 and to present the amended minutes at the next meeting.

Item #5 – T. Buono recused herself as her son would be participating in the trip. A motion was made by K. Prentakis.

MOTION: To approve Item #5 and to table action on Item #3.

VOTE: Motion passed unanimously

P. Fitzsimmons would like to have a thank you sent to Class of 2015 for their generous donation/gift. K. Lyons will send the note. J. Spencer publicly thanked the Class of 2015 for their generosity.

F. Comments from the Audience – None.

G. Comments from SAB - Elections were held and S. Callahan will be back next year as she's running unopposed. Winners will be announced on Monday morning and the new officers will take over in May. Events planned for the remainder of the year were announced.

H. Comments from Principals – Middle School Principal D. Flaherty gave an update on the lunch situation and that improvement in behavior has resulted. The next update will bring new information. D. Flaherty indicated that she met with 10-12 parents and students met

with G. Monagle to discuss the issue. D. Flaherty reported on the Math Team’s undefeated season, the very successful science fair held last week, the International Dinner that had 800 tickets sold for the event, J. Goldberg and I. Duros were presenters at a guidance conference they attended, and PARCC preparation is ongoing. T. Buono shared her concern regarding unfunded mandates and the time and effort involved to implement these mandates. K. Lyons gave HS Principal L. Hodgdon’s report sharing the following: Masconmet hosted 900 students for the Institution for Savings sponsored Credit for Life Fair on April 5th, the Junior Prom will be held on May 20th at the Andover Country Club, seniors are completing quarter 3, checkout day for seniors is April 15th, HS Band Concert tomorrow and HS Chorale concert next Wednesday and 16 students are leaving on April 16th for an immersion trip to China with Chinese teacher A. Li.

I. Financial Report – S. Givens, CFO

1. Approval of Special Education and PARCC Expenses – D. Flaherty explained that basic calculators will be used, that students with accommodations will receive them, and that most items except the ear buds can be reused. A motion was made by P. Fitzsimmons.
 MOTION: To appropriate \$4,6000 to purchase ear buds, calculators, mice and cardboard barriers for the PARCC test from either unencumbered free balances available in the FY16 general fund operating budget or from E & D.
 VOTE: Motion passed.
 OPPOSED: M. Cocciardi
2. Special Education Tutor – Support for a student on an IEP necessitated the hire of a paraprofessional for the remainder of the school year. A motion was made by T. Buono.
 MOTION: To appropriate \$5,800 to fund a special education paraprofessional and for for this from either unencumbered free balances available in the FY16 general fund operating budget or from E & D.
 VOTE: Motion passed unanimously.
3. Approval of Prior Year Expense – A longevity payment due in FY16 was not processed. A motion was made by L. Richards.
 MOTION: To appropriate \$1891 from either unencumbered free balances available in the FY16 general fund operating budget or from E & D.
 VOTE: Motion passed unanimously.
4. Science/MCAS Tutoring – Tutoring for science MCAS preparation expense incurred due to the loss of grant funds. A motion was made by C. Miller.
 MOTION: To appropriate \$650 to pay for science MCAS tutoring from either unencumbered free balances available in the FY16 general fund operating budget or from E & D.
 VOTE: Motion passed unanimously.

J. Digital Learning 1:1 Device Plan Proposal – K. Lyons, Superintendent K. Lyons gave a brief overview of the 1:1 Digital Learning Initiative for the last five years and requested approval of the Conceptual Digital Learning 1:1 Device Plan for Grades 9 and 10 in 2016-2017 as presented. A motion was made by D. Volchok.

- MOTION: To approve the Conceptual Digital Learning 1:1 Device Plan Proposal as presented.
 DISCUSSION: K. Lyons indicated that there would be a need for a new policy and that after some research he liked Natick’s. L. Richards commented that the forums have been very informative and that parents feel comfortable regarding the initiative.
 VOTE: Motion passed unanimously.

K. Superintendent Mid-Cycle Progress Report – K. Lyons indicated that the Mid-Cycle Report was done annually. An overview of the goals for Student Learning, Professional Practice and District Improvement along with outcome benchmarks and process benchmarks for each goal was given.

L. Superintendent Report – K. Lyons reported on the following: construction of the digital sign with Essex Vocational Technical School was on schedule, the Opioid Addition Prevention Bill, FY17 CREST Collaborative Budget update, International Dinner, Strategic Planning update and Credit for Life Fair.

M. Reports of the Subcommittees

1. Budget Subcommittee – D. Volchok – Eight (8) Warrants were signed since the last meeting.

Payroll Warrant	\$	635,568.25	Vendor Warrant	\$	65,501.19
Vendor Warrant	\$	344,093.10	Vendor Warrant	\$	58,817.21
Vendor Warrant	\$	13,500.00	Vendor Warrant	\$	<u>3,824.50</u>
Vendor Warrant	\$	(460.00)	TOTAL \$		1,122,979.15
Vendor Warrant	\$	2,134.90			
2. Policy Subcommittee – M. Cocciardi reported on the policies under consideration. A motion was made by M. Cocciardi.
 - a. Policy FJ, Naming New Facilities, Rescind, 1st Reading
 - b. Policy FF, Naming of a Facility, 2nd Reading
 - c. Policy KFA, Use of District Digital Sign and Other Outdoor Signs, 2nd Reading

In response to K. Prentakis’ question regarding sponsorship approval, it was determined that every instance would be different and that all groups would need to contact the Committee before firm action could be taken. Discussion was held regarding having a policy to use Masconomets name for solicitation by individuals, the need to have project approval before soliciting funds and the issues of funding and approval or lack thereof of the Turf Up Masco project, the need to notify the group if the Committee was not interested in the project before more movement on the group’s part is made, the need for more information for this project and the need to do more work on how to accept significant donations. A motion was made by K. Prentakis.

- MOTION: To approve/adopt Policy FF as amended.
 VOTE: Motion passed unanimously.

Policy KFA – No commercial advertising would be permitted on the digital sign. Discussion was held regarding the types of things that could be displayed. P. Fitzsimmons suggested tabling the policy while M. Cocciardi indicated that no more tweaking of the policy can be made. A motion was made by M. Cocciardi.

MOTION: To approve/adopt Policy KFA as amended and edited.

VOTE: Motion passed.

OPPOSED: L. Richards, P. Fitzsimmons and Dd. Volchok

J. Spencer indicated that 60% of section J has been reviewed. The next subcommittee meeting will be on April 16th, at 8:30 a.m. in the Central Office

- 3. Community Relations Subcommittee - C. Miller spoke with K. O'Brien from the Tri Town Transcript and that a School Committee column will run on page 2 once a month. The first column will be in the April edition. The next subcommittee meeting will be on April 27 at 5:45 in the Central Office.

N. Old/New Business – T. Buono gave an update on the Start Time Advisory Committee meeting and that working groups were established. A press release will be sent. A meeting of all groups will be held prior to April vacation. J. Spencer shared that the Support Staff bargaining group said they would like to start negotiations on a new contract. Volunteers were asked to serve on the negotiation team. J. Spencer shared that Topsfield Town Clerk A. Gill indicated that S. Carroll was appointed as the Topsfield representative to the Essex Technical School Committee.

M. Adjournment – A motion was made by T. Buono.

MOTION: To go into Executive Session in accordance with Chapter 30, Section 21a (3), of the General Laws for the purpose of discussing strategy with respect to collective bargaining with the teachers association, whereas discussing this in open session might have a detrimental effect on the bargaining position of the School Committee. The Committee will not return to open session.

VOTE: Motion passed by roll call at 10:36 p.m.

Submitted by: _____
Olga Langlois, Secretary

Approved: _____
Date

Per the New Open Meeting Law, the list of the documents that were either distributed to the Masconomet Regional School Committee before the meeting in a packet, or at the meeting:

1. Agenda
2. Consent Agenda
3. Proposed FY17 Budget
4. Policies JIAA, JIBB, JICFB-E, JICG, JCH, JICI, JII, FF, KFA
5. 1:1 Initiative Update
6. Crisis Response Guidelines
7. Northshore Education Collaborative Member Agreement
8. Support Staff Association
9. Superintendent Report